

**County of Orange Social Services Agency  
Family Self-Sufficiently & Adult Services Division**

**Program/Area:** In-Home Supportive Services  
**Title:** Advance Payment  
**Number:** 1029  
**Effective Date:** 12/01/06  
**Approved:** Signature on File

**Status:** Final  
**Revision Date:** 05/14/2019

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**POLICY**

The Advance Pay option allows severely impaired recipients to receive an advanced payment for their monthly authorized IHSS services and pay their enrolled providers(s) directly for the provision of their authorized services. Advanced Pay is an option available only to severely impaired recipients in the IHSS Residual (IHSS-R), IHSS Plus Option (IPO), and Community First Choice Option (CFCO) Programs.

To be eligible for Advance Pay, recipients must be severely impaired and capable of handling their financial and legal affairs (or have an authorized representative). The monthly IHSS advance payment amount issued to a recipient will be based on the recipient's authorized IHSS hours per month.

Recipients receiving Advance Pay may not use their payment for anything other than the purchase of authorized IHSS hours and must pay their enrolled provider(s) and submit reconciling timesheets timely. An overpayment may occur for any unreconciled timesheets or hours. Failure to submit the Advance Pay Timesheets timely can result in the recipient's payment option to change to Payment in Arrears.