

**County of Orange Social Services Agency  
Family Self-Sufficiency/Adult Services**

**Program/Area:** In-Home Supportive Services  
**Title:** Extraordinary Circumstances Exemption (Exemption 2)  
**Number:** 1042 **Status:** Final  
**Effective Date:** 06/01/2018 **Revision Date:** 8/10/18  
**Approved:** Signature on file

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**POLICY**

The county must review the Exemption 2 request and determine whether the case meets the established Exemption 2 criteria. The county must document all Exemption 2 requests, determinations and justification for determinations in CMIPS II.

IHSS Program, as a Medi-Cal service, is intended to meet the recipient's needs. Thus, the financial impact on a provider due to the workweek hour limit is not among the exemption criteria and must not be a consideration when determining whether an extraordinary circumstance exists.

If basic exemption criteria are not met, the case is considered ineligible for exemption and the county should send out a notice of ineligibility determination and a request for administrative review of extraordinary circumstances form to the provider and all recipients included in the exemption request.

If a provider or recipient disagrees with the county's decision which finds him/her ineligible for an Exemption 2, the provider or recipient may request a review of the county's determination by the CDSS' ESAR Unit.