

**County of Orange Social Services Agency  
Family Self-Sufficiency & Adult Services Division**

**Program/Area:** In-Home Supportive Services  
**Title:** Disaster Preparedness Assessment  
**Number:** 1011 **Status:** Final  
**Effective Date:** 12/01/06 **Revision Date:** 4/8/2021  
**Approved:** Signature on File

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**POLICY**

The County of Orange Social Services Agency (SSA) has elected to participate in the IHSS Disaster Preparedness Assessment Plan program so that, in the event of a disaster, information about the special needs of IHSS recipients who are the most vulnerable may be made available to emergency personnel.

Social Workers at Intake and Reassessment home visits will have the IHSS recipient/authorized representative provide information to complete the [SOC 864 – IHSS Program Individualized Back-Up Plan and Risk Assessment](#). This includes Inter-County Transfers (ICTs).

This form includes support contacts for non-emergency assistance and a risk assessment that informs IHSS of the living arrangements, evacuation/environmental factors and communication preferences.

This information will be used by the County in the event of a disaster. The Social Worker will inform the IHSS recipient/authorized representative that by filling out this form, their individual health needs will be reported.

Confidentiality requirements limit the information that can be released about IHSS recipients, even during a disaster or emergency. In order for Disaster Preparedness Assessment information to be shared with emergency response personnel, the IHSS recipient's /authorized representative's consent must be obtained.

The process of gathering information and completing the [SOC 864 – IHSS Program Individualized Back-Up Plan and Risk Assessment](#) form must be done every year.

Determining a recipient's level for contact in a disaster requires the Social Worker to use their independent judgment as they assess the recipient's vulnerability, special impairment, and life support supply needs.

Although some criteria refer to the recipient's functional capacity, it is not the only criteria used to determine the recipient's need for contact as a result of a disaster.

The recipient's support network and environment are to be considered primary factors in the assessment. These factors include, but are not limited to:

- The quality and availability of the recipient's support systems.

- The recipient's access to adequate transportation.
- Whether or not the recipient resides in a geographically isolated area.