

ORANGE COUNTY SOCIAL SERVICES AGENCY

ADMINISTRATIVE POLICIES AND PROCEDURES MANUAL

Subject: Orangewood Children and Family Services Overtime Policy **Number:** C 42

Approved: Signature on file **Date:** 03-17-04

POLICY

Social Services Agency (SSA) employees with classifications other than the Group Counselor series may be allowed to work overtime at OCFS when OCFS staff cannot meet staffing requirements. OT is scheduled at the discretion of management. Nothing in this procedure is intended to grant the employee any rights related to OT.
