

**COUNTY OF ORANGE SOCIAL SERVICES AGENCY
POLICIES AND PROCEDURES MANUAL**

Subject: Communications with the Board of Supervisors
Approved: Signature on file

Number: F 1
Date: 3/3/2020

POLICY

Social Services Agency (SSA) shall provide timely responses to requests for information, service, or investigation of complaints from the Board of Supervisors offices. SSA employees shall not independently commit significant staff resources, including time, to projects requested by one Board office that might detract from priorities established by the entire Board of Supervisors.