County of Orange Social Services Agency
Family Self-Sufficiency & Adult Services Division

Program/Area:	**Adult Services/Adult Protective Services**		
Title:	**Assessment Policy**		
Number:	**910**	**Status:**	Revised
Effective Date:	**2/26/2026**	**Revision Date:**	10/28/2026
Approved:	**Signature on file**		

PURPOSE

To provide Adult Protective Services (APS) staff information regarding assessment regulations.

DEFINITIONS

Refer to the Adult Protective Services (APS) Glossary.

ASSESSMENT

1) When it has been determined, based on the APS agency's investigation of the report of known or suspected abuse or neglect, that APS is to be provided, the APS worker shall complete a case assessment.

2) The case assessment shall be completed as soon as appropriate for the elder or dependent adult, depending on the risk involved, but no later than 21 calendar days from the date of the initial in-person contact with the client.
    a. The purpose of the assessment is to identify:
        i. Capacity and ability to protect themselves
        ii. Willingness to be involved in the problem-solving process
        iii. Need for protective intervention
        iv. Immediate and ongoing risk factors
        v. Resources available to the client and/or their family that could alleviate the risk of abuse or neglect

3) If during the assessment process it is determined that the client does not need APS, the reasons why services are not needed shall be documented in the file, and the case closed.

4) The case assessment shall include written documentation of the following information:
    a. Reason for the referral
    b. Summary of the investigative findings
    c. Identification of the concerns and needs of the client and, when appropriate, their family, household members, or other significant individuals
    d. Identification of resources needed by and available to the client

e. Description of the functional level of the client, analysis of their strengths, limitations, and problems, and the risk factors that are present
f. Description of the client's history with adult protective services or other agencies.

REFERENCES

Adult Protective Services Program Manual of Policies and Procedures

- 33-130 (a)(9))
- 33-130 (i)(3))
- 33-525

All County Letter (ACL) 99-53 Elder Abuse and Dependent Adult Civil Protection Act Adult Protective Services (APS)

Welfare Institutions Code

- 10553
- 10554
- 15610.07
- 15610.40
- 15610.57
- 15750 (1)(A) and (B)
- 15750 (b)(2)
- 15763(a)(1) and (c)