County of Orange Social Services Agency
Family Self-Sufficiency & Adult Services Division

Program/Area:	**Adult Services/In-Home Supportive Services**		
Title:	**Reassessment Policy**		
Number:	**908**	**Status:**	Revised
Effective Date:	**12/22/2025**	**Revision Date:**	10/28/2026
Approved:	**Signature on file**		

PURPOSE

To provide Adult Protective Services (APS) staff information regarding reassessment regulations.

DEFINITIONS

Refer to the Adult Protective Services (APS) Glossary.

REASSESSMENT

1) A written reassessment shall be completed as frequently as necessary based on the client's needs and progress, and at a minimum shall occur at least once every 90 calendar days. The purpose of the reassessment is to:
    a) Determine the effectiveness of the service plan by reviewing the client's progress and success in meeting the service plan's desired outcomes
    b) Determine if any new risks, impediments, or problems exist which may require services
    c) Determine the need for continued services and whether there continues to be a purpose in keeping the case open in order to avoid unnecessary intervention in the life of the client.

2) In completing the reassessment, the adult protective services worker shall review prior assessments and examine the current circumstances of the client.

3) When completing the reassessment, the adult protective services worker shall evaluate and address:
    a) Appropriateness and progress of the existing service plan
    b) Changes in the client's situation that would alter the service plan's desired outcomes, strategies and/or resources
    c) Continued need for services.

4) Within five (5) working days of completion of the reassessment, the adult protective services worker's supervisor shall document in the case record approval of the continued need to keep the case open.
5) The adult protective services worker's second level supervisor shall document in the case record, within five (5) working days of the reassessment approval of all cases open beyond 12 months.

a) The Social Services Agency (SSA) director may designate a supervisory level, other than the second level supervisor, to perform the review and approval of all cases open beyond 12 months.

REFERENCES

Adult Protective Services Program Manual of Policies and Procedures

- MPP 33-130 (a)(9)
- MPP 33-535.1
- MPP 33-560

All County Letter (ACL) 99-53 Elder Abuse and Dependent Adult Civil Protection Act Adult Protective Services (APS)

Welfare and Institution Codes

- 10553
- 10554
- 15760
- 15763 (a)(1) and (c)