

**COUNTY OF ORANGE SOCIAL SERVICES AGENCY
ADMINISTRATIVE POLICIES AND PROCEDURES
MANUAL**

Program/Area: Operations

Subject: Fire Prevention Plan

Approved: Signature on file

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POLICY

The Social Services Agency (SSA) Administrative Services Division Safety Administer is responsible for the coordination of an effective Fire Prevention Plan to provide for the safety of persons and property in the event of a fire. On-site management is responsible for the planning and operational implementation of their site location plans.

The SSA Director shall ensure that the Fire Prevention Plan is implemented and maintained. Under their direction all employees need to receive appropriate training.